

# Staff Summary Report

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**Council Meeting Date:** December 04, 2003

**Agenda Item Number:** \_\_\_\_\_

**SUBJECT:** Request approval to utilize City of Scottsdale contract 03PB074 for sewer and lift station cleaning and maintenance to Ancon Service Company. Total cost for this contract shall not exceed \$160,000.00 annually.

**DOCUMENT NAME:** 20031204fst03      **PURCHASES (1004-01)**

**SUPPORTING DOCS:** No

**COMMENTS:** (03PB074)

**PREPARED BY:** Ted Stallings, Procurement Officer, 480-350-8617

**REVIEWED BY:** Donna Littrell, CPPB, Central Services Administrator, 480-350-8516

**LEGAL REVIEW BY:** N/A

**FISCAL NOTE:** Sufficient funds have been appropriated in cost center 3033-6742.

**RECOMMENDATION:** Award the contract.

**ADDITIONAL INFO:** The City of Scottsdale, AZ using an accepted bid process approved the award of a contract for Sewer and Lift Station Cleaning and Maintenance to Ancon Service Company on March 13, 2003. A cooperative agreement clause was included in the Invitation for Bid that allows other agencies to participate in the contract. The Water Utility Department will use this agreement for routine sewer cleaning and maintenance.

**APPROVED BY:** Ted Stallings  
Procurement Officer

Don Hawkes  
Deputy Water Utility Manager